

## FSS MORALE BUCKS PROGRAM GUIDE

The funds can be applied to **unofficial** unit events that are open to all members within the unit to support team building events and activities. FSS Bucks **are not** Unite funds FSS Morale Bucks can be used at the following locations across Fairchild AFB:

- Red Morgan Center, Alder House, Outdoor Rec, Clear Lake, Pool, Arts and Crafts
- **FSS Morale Bucks are to be utilized at or from FSS facilities.**
- Non FSS facilities off bases facilities are not allowed. Use Unite Funds for Off Base Morale Team Building events.

The following list provides you with examples of what FSS Morale Bucks:

- Room Rentals for non-Official function Unit Parties at the Red Morgan Center.
- Rental of Equipment (Games, sports equipment, boats, canopies, tables, etc.)
- Catering for Organizational Parties (Holiday Parties; Burger Burn; Wingman Day; Pizza Parties; Cookouts). With Pre coordination Food can be purchased by FSS facilities for events such as Burger Burns.
- Unit Picnics (park ground rental; pavilion)
- Pool Party

FSS Morale Bucks **cannot** be used for:

- Gift cards
- Purchase of alcohol
- Purchase of resale merchandise (shoes, clothing, etc.)
- Official functions (Change of Command, Commander's call, etc.) or individual recognition purposes
- Payment towards functions directly or indirectly in conjunction with any Booster Club/Private Organization fundraisers
- Deposit for a function

\*In addition, the function must be open to all members within the unit, and the function must be held during the same fiscal year in which the funding is authorized. **FSS Morale Bucks is fiscal year funding**

### **FSS MORALE BUCKS PROCESS:**

Fill out the request form; all information requested on the form is required minus the control number that FSR will assign. Email the form to 92 FSS/Resource Management to be processed. Request forms must be approved in advance. **At least two weeks' notice is required.** If approved, your form will be emailed back to you and you will need to provide the facility with a copy of your receipts is required to be turned in after the event to 92 FSS/FSR. **Taxes are not authorized for reimbursement unless it is the surcharge from the Commissary.**

92 FSS, Resource Mgmt. Office, Bldg. 2040, Suite A2 Any Questions email [92fss.fsr@us.af.mil](mailto:92fss.fsr@us.af.mil)